



ESCA Canada
Erosion Sediment Control
Association of Canada

Email completed application
& any attachments to:
cpesc@escac.ca

Application Form

CERTIFIED PROFESSIONAL IN EROSION AND SEDIMENT CONTROL™

General Information

Read instructions and eligibility requirements **before** completing application.

Type or print clearly in dark ink.

Applications must be received **at least 30 days** prior to expected exam date.

If you send your application electronically, do NOT mail a hard copy!

1. Certification you are applying for: CPESC CPESC In-Training
2. Name (First, Last) _____
3. Date of Birth _____
4. Mailing Address _____
5. Mailing Address (contd.) _____
6. City, State/Province, Zip/Postal Code _____
7. Office Phone (include extension) _____
8. Home Phone _____
9. Email Address _____

Application Fee

The Application Fee is **\$250** and the Review Guide is **\$100** (will be couriered to you) + GST. Credit Card payments accepted. Please fill out the Credit Card Payment Information section on the Application Checklist (page 6).

Signature, Certification, and Release

YOU MUST SIGN THIS APPLICATION!

READ THE FOLLOWING CAREFULLY BEFORE YOU SIGN:

A **false statement** on any part of this application may be grounds for denying you certification, or revoking your certification after you have been certified.

I understand that any information I give may be verified by ESCA Canada.

I understand that the application fee is **non-refundable** and **non-transferrable**.

I consent to the release of information about my skills, abilities, professional ethics, and work records by Current and former employers, schools, and references.

I certify that I have read and fully subscribe to the CPESC Code of Conduct and Ethics (page 5).

I certify that all information submitted in support of this application is correct and true to the best of my knowledge and that all information regarding this application will remain confidential.

Sign Here:



Signature Date

Applicant Name: _____

BACKGROUND INFO, SPECIAL NEEDS, EDUCATION, AND ACCREDITATIONS

Background Information

You **must** answer each question in this section.

If you answer YES to any question, explain using a separate sheet of paper. Include the item number and relevant dates.

	YES	NO
13. During the last 10 years, were you fired from any job for any reason, did you quit after being told that you would be fired, or did you leave by mutual agreement because of a specific problem?	<input type="checkbox"/>	<input type="checkbox"/>
14. Have you ever been convicted of, or forfeited collateral for any felony violation?	<input type="checkbox"/>	<input type="checkbox"/>
15. Are you now under charges for any violation of law? Do not include traffic violations.	<input type="checkbox"/>	<input type="checkbox"/>
16. During the last 10 years, have you forfeited collateral, been convicted, been imprisoned, been on probation, or been on parole? Do not include violations reported on item 14 above.	<input type="checkbox"/>	<input type="checkbox"/>
17. Have you ever been convicted by a military court-martial? If no military service, answer "NO."	<input type="checkbox"/>	<input type="checkbox"/>
18. Have you ever been denied a certification or license? If no certifications or licenses, answer "NO."	<input type="checkbox"/>	<input type="checkbox"/>
19. Have you ever had a certification or license revoked or suspended? If no certifications or licenses, answer "NO."	<input type="checkbox"/>	<input type="checkbox"/>

Special Needs

SPECIAL ACCOMMODATION FOR TESTING: Do you have a disability/handicap that would require accommodation?

If so, attach a sheet explaining what accommodation is necessary. Depending on the accommodation

Education and Training

A high school diploma or GED is required for certification. A college degree is not required.

If using education to qualify, you must supply college transcripts.

"Unofficial" or "Student" copies of transcripts are acceptable.

Your transcripts **must** show when your degree was awarded.

20. High School or GED...
- Month and year graduated or received GED? _____
 - Name and location (city & state/province) of school where diploma or was GED obtained?

21. College Education (if none, leave blank) ...
- Name and location of school? (include city, state/province, and country)

 - Type of degree and major? _____
 - Month/year degree awarded or expected graduation date? _____
 - Dates of attendance? _____
 - List any additional schools on a separate sheet of paper. Include school name and location, type of degree, degree award date (or expected award date), and attendance dates.
22. List any training related to erosion and sediment control. If you need more space, use a separate sheet of paper. Include the item number.

Name of Course	Date(s)	Hours	Sponsor	City	State/Province

Accreditations

If you need more space, use a separate sheet of paper and include the item number.

23. List any professional certifications or licenses that you currently have.

License or Certification	Date of Latest License Certification	Certification or Licensing Agency	Expiration Date
a)			
b)			
c)			

Applicant Name: _____

PROFESSIONAL EXPERIENCE PROFILE

Profile

Instructions

Make copies of this sheet as needed.

Complete a Professional Experience Profile for EACH JOB (*employment position*) that you wish to report erosion and sediment control experiences. If you were unemployed or employed in a non-industry related position for longer than three (3) months in the last ten (10) years, please list the dates and addresses and other contact information on a separate Professional Experience Profile sheet. You may sum up on one sheet work that you did more than ten (10) years ago as long as the work is similar in nature and function.

Employer Information

24. Company Name _____
25. Mailing Address _____
26. Mailing Address (contd.) _____
27. City, State/Province, Zip/Postal Code _____
28. Country _____
29. Office Phone (*include extension*) _____
30. Email Address _____
31. Company Web Page _____
32. Employment Dates (*include from and to dates*) _____
33. Approximate number of hours worked per week _____

Immediate Supervisor

34. Provide contact information for someone who can verify your erosion and sediment control experiences. *Failure to provide this information will delay your application.*

Name	Phone Number	Email

Position Description

35. What is the primary line of business for the company?

36. What position(s) did/do you hold?

37. What was/is your working title(s) or role(s)?

38. What were/are your primary responsibilities?

Erosion and Sediment Control Experiences

You **must** account for 100% of your time. (**NOTE: The grand total of all three columns combined should add up to no more than 100%.**)

NOTES:

Show any erosion and sediment control experiences NOT covered in the table on a separate sheet of paper. Include the skill/ability/knowledge level and the percentage of time information.

Skill/Ability/Knowledge	%	Skill/Ability/Knowledge	%	Skill/Ability/Knowledge	%
BMPS — STRUCTURAL ...		EROSION & SEDIMENT CONTROL PLAN ...		Soil Amendment Analysis/Recommendations	
Development/Design		Development		Hydraulic Modeling	
Layout/Installation		Review		Hydrologic Modeling	
Review/Inspection		Approval		Land Resource Planning/Analysis	
Approval		Construction Documentation Preparation		Pollutant Transport Analysis	
BMPS — NON-STRUCTURAL ...		Construction Detailing		Resource Inventory/Map Preparation/Digitations	
Development/Design		NPDES PERMIT PROCESS ...		Stream Restoration	
Layout/Installation		Development		Channel Stabilization	
Review/Inspection		Review		Sediment Transport Analysis	
Approval		Approval		Non-Point Source/Water Quality Assessment	
Soil Survey/Mapping		ENVIRONMENTAL REGULATION/ PERMITS ...		Watershed/Area-Wide Planning	
Soil Evaluations/Interpretations		Development		Client/Contractor/Designer Team Coordination	
Site/Environmental Analysis		Review		Project Management/Oversight	
Irrigation Water Management/Design		Approval		Non-Erosion and Sediment Control Related Experiences	
Site Drainage Management/Design		Environmental Assessments/ Impact Statements			
COLUMN TOTAL:		COLUMN TOTAL:		COLUMN TOTAL:	

GRAND TOTAL (≤ 100%): _____

Applicant Name: _____

REFERENCES

Reference Instructions

IMPORTANT!

No more than two (2) references can be coworkers—that is, work for the same supervisor or manager that you do.

You must supply the names and contact information of four (4) individuals who are qualified to comment on your erosion and sediment control experiences.

Please let these individuals know that you are using them as a reference for CPESC certification and that they may be contacted.

Your application will be delayed if we contact a reference and they are unwilling or unable to provide information related to your inspection experiences and/or your ethics.

It is recommended, where possible, that at least one of your references be a Certified MS4 Specialist (CMS4S), a Certified Professional in Storm Water Quality (CPSWQ), a Certified Professional in Erosion and Sediment Control (CPESC), or a Certified Erosion, Sediment and Storm Water Inspector (CESSWI).

Reference Contact Information

Name _____ CMS4S CPSWQ CPESC CESSWI PE

Address _____

City _____ State/Province _____ Postal Code _____

Country _____

Employer _____ Daytime Phone _____

Email Address _____

Name _____ CMS4S CPSWQ CPESC CESSWI PE

Address _____

City _____ State/Province _____ Postal Code _____

Country _____

Employer _____ Daytime Phone _____

Email Address _____

Name _____ CMS4S CPSWQ CPESC CESSWI PE

Address _____

City _____ State/Province _____ Postal Code _____

Country _____

Employer _____ Daytime Phone _____

Email Address _____

Name _____ CMS4S CPSWQ CPESC CESSWI PE

Address _____

City _____ State/Province _____ Postal Code _____

Country _____

Employer _____ Daytime Phone _____

Email Address _____

Certified Professional in Erosion and Sediment Control™

CODE OF CONDUCT AND ETHICS

Article I. General Principles

1. The privilege of practice imposes obligations of morality and responsibility as well as professional knowledge.
2. Each individual holding CPESC certification or CPESC In-Training status (hereafter called registrant) agrees to be guided by the highest standards of ethics, personal honor, and professional conduct.

Article II. Relation of Registrant to the Public

1. A registrant shall avoid and discourage sensational, exaggerated, and/or unwarranted statements that might induce participation in unsound enterprises.
2. A registrant shall not knowingly permit the publication of his or her reports or other documents for any unsound or illegitimate undertaking.
3. A registrant shall not give professional opinion or make a recommendation without being as thoroughly informed as might reasonably be expected considering the purpose for which the opinion or recommendation is desired, and the degree of completeness of information upon which it is based should be made clear.
4. A registrant may publish dignified business, professional, or announcement cards, but shall not advertise his or her work or accomplishments in a self-laudatory, exaggerated, or unduly conspicuous manner.
5. A registrant shall not issue a false statement or false information even though directed to do so by employer or client.

Article III. Relation of Professional to Employer and Client

1. A registrant shall protect, to the fullest extent possible, the interest of their employer or client insofar as such interest is consistent with the law and his or her professional obligations and ethics.
2. A registrant who finds that his or her obligations to their employer or client conflict with his or her professional obligation or ethics should have such objectionable conditions corrected or resign.
3. A registrant shall not use, directly or indirectly, any employer's or client's information in any way that would violate the confidence of the employer or client.
4. A registrant retained by one client shall not accept, without client's written consent, an engagement by another if the interests of the two are in any manner conflicting.
5. A registrant who has made an investigation for any employer or client shall not seek to profit economically from the information gained, unless written permission to do so is granted, or until it is clear that there can no longer be a conflict of interest with the original employer or client.
6. A registrant shall not divulge information given in confidence.

7. A registrant shall engage, or advise his employer or client to engage, and cooperate with other experts and specialists whenever the employer's or client's interests would be best served by such service.
8. A registrant shall not accept a concealed fee for referring a client or employer to a specialist or for recommending professional service other than one's own.

Article IV. Relation of Registrant to Each Other


1. A registrant shall not falsely or maliciously attempt to injure the reputation of another.
2. A registrant shall freely give credit for work done by others to whom the credit is due, shall refrain from plagiarism in oral and written communications, and not knowingly accept credit rightfully due another person.
3. A registrant shall endeavor to cooperate with others in the profession and encourage the ethical dissemination of technical knowledge.
4. A registrant having knowledge of unethical practices of another registrant shall avoid association with that registrant in professional work.

Article V. Duty to the Profession

1. A registrant shall aid in exclusion from certification those who lack moral character, who have not followed this Code of Conduct and Ethics, or who do not have the required education and experience.
2. A registrant shall uphold this Code of Conduct and Ethics by precept and example and encourage, by counsel and advice, other registrants to do the same.
3. A registrant having positive knowledge of deviation from this code by another registrant shall bring such deviation to the attention of the ESCA Canada Executive Director.

APPLICATION CHECKLIST

FOR
CERTIFIED PROFESSIONAL IN EROSION & SEDIMENT CONTROL™

 Please use the following checklist to assemble your application packet. Doing so will ensure that your application is complete which will prevent unnecessary delays. If you have questions, please contact our office at (250) 870-6261.

Required Materials*

- Application for Certified Professional in Erosion and Sediment Control
- Background Info, Special Needs, Education, and Accreditations
- College transcripts – if any – student copies are OK
- Professional Experience Profile for each job (that is, employment position) that you wish to report erosion and sediment control experiences
- Contact information for four (4) references – only two (2) can be from your immediate workgroup
- Appropriate fee (company/personal check or credit card) – credit card payments should use the form below

* Application cannot be processed until all required materials are provided.

Optional Materials†

- Resume/vitae or government SF171
- Additional documentation

† Optional materials should provide information that amplifies or clarifies the work experiences documented on the Professional Experience Profile. Please avoid sending vague or unrelated information.

Important Security Note

If your college transcripts have your Social Security Account Number and/or your Date of Birth on them, please “black out” the Social Security Account Number and the Date of Birth.



CREDIT CARD PAYMENT FORM

PLEASE WRITE LEGIBLY

Please check all that apply:

Application Fee: \$250 [] Review Guide Fee: \$100 [] Total: _____(+GST)

Credit Card Type: [] Visa [] MasterCard [] Other _____

Card Security Code: _____

Credit Card Number: - - -

Expiration Date: /

Name on Card (please print legibly) _____

Signature of Card Holder _____

Email Address of Card Holder _____

Date: _____