



# BIA of Lancaster County Monthly Dues Payment Plan Enrollment & Authorization Agreement Form

Member Company: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

### Payment Information

\$60 Monthly Payment— Card Type: Visa \_\_\_ Master Card \_\_\_ Card # \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Billing Address: \_\_\_\_\_ Zip: \_\_\_\_\_

Card Holder Name: \_\_\_\_\_ Signature: \_\_\_\_\_

### Authorization Agreement

The company shown above wishes to renew its membership in the Building Industry Association of Lancaster County (BIA) and take advantage of the monthly payment plan program. The following terms and conditions apply:

- The undersigned hereby authorizes the BIA, or its assigns, to initiate and make debit entries to the credit card provided above in order to pay for renewing membership dues. May not be used for first year members.
- The first payment in the amount of **\$60.00** (which includes a \$4.17 monthly service fee) will be processed upon receipt of this completed form for a yearly total of \$720. The pay in full amount for membership dues is currently \$670. This agreement binds the company to 11 additional monthly payments at the rate stated which will be processed between the 1st and 5th day of each month, the billing date. There are no refunds from this program.

#### Card Holder Initials \_\_\_\_\_

- If funds are not available on the account listed above on the day payment is due, BIA, or its assigns, will attempt to make a debit entry again and a **\$25.00** fee will be assessed to the account. If the account is not brought current within 30 days it will then be considered in default and the unpaid account balance is due in full.
- This payment authorization is valid and is to remain in effect unless the member notifies the BIA of its cancellation by sending written notice 30 days before the next billing date. Cancellation of this Agreement does not release the company from obligation to pay the remaining dues as stated above. **Card Holder Initials \_\_\_\_\_**
- BIA may increase the amount of the annual membership dues and service fee by giving Member written notice of the dues increase, in which case the monthly payment will increase as well. The increase will be effective on the billing date following such notice.
- BIA shall not be responsible for any costs or expenses incurred by member arising from BIA's processing of debit entries. In no event shall BIA be liable to any person on account of debits made pursuant to this Authorization Agreement for an amount greater than the amount of funds actually received by BIA from such debit entry.
- The term of this Agreement will be twelve (12) months beginning on the date set forth below. Following the initial term, this Agreement will automatically renew for a like term, and from term to term thereafter, unless either party gives the other party written notice of termination at least thirty (30) days before the end of the then current term.

#### Cardholder Initials \_\_\_\_\_

I, as authorized signer on the account indicated in this Agreement, execute this Authorization Agreement, as a representative of the Company shown above.

By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

**If you have any questions please contact Pauline Wilton.  
Pauline@lancasterbuilders.org  
717-569-2674**