

Certified Installation Manager (CIM) Program FAQs

- **Can I have more details about the CIM Program?**

More details can be found at www.fcica.com/cim

- **How do I get the member price?**

To become a member of FCICA and take advantage of special member pricing, visit the FCICA website: www.fcica.com/member-benefits or call 248.661.5015

- **How do I get started?**

The first step is completing your application. Once your application has been processed, you will receive information on how to register for your online courses. These courses will automatically update on your transcript as you complete each course and assessment.

- **How long do I have to complete the program?**

You will have one (1) year to complete all of the modules and assessment tests.

- **When will I receive my Certified Installation Manager (CIM) certification?**

CIM candidates will receive their Certified Installation Manager (CIM) certification upon successful completion of all modules and related assessment tests with an 80% or better score.

- **How do I renew my CIM Certification?**

CIM certifications are valid for a period of (3) three years, during which time a total of (30) thirty continuing education credits relating to the flooring industry must be obtained. FCICA Conference registration and webinar attendance will automatically be updated on your transcript. You can check your CIM certification status, submit other activities for credit, complete your renewal application and pay your renewal fee by

clicking the  button on the FCICA website: www.fcica.com/CIM.

Consult your CIM Candidate Handbook for more information on continuing education requirements.

- **Don't see the answer to your question?**

Contact Kelly Fuller-CIM Program Coordinator: kelly@fcica.com or 248.661.5015