

## Read the reference manual!

### READ and STUDY the Reference Manual!

**PLEASE NOTE:** Review of these materials will greatly enhance your chance of passing the exam. The review sessions are planned only as a review of the expanded manual content.

**NFI POLICY MANUAL** - Log onto [nficertified.org](http://nficertified.org) and select 'NFI Policy Manual' for further information; and an outline of the exams and expectations of the examinee.

**\*\*No Registrations will be accepted less than 10 days prior to event\*\***

1. **People are deciding to take the exam at the last minute.** The probability of passing the exam goes down dramatically if you haven't prepared properly. The HPB Education Foundation will shut down their Partner Event portion of their website 10-days prior to any scheduled event, which prevents any processing of MAHPBA/NEHPBA registrations.

2. **The 6-hour review class is simply that...a review.** As good as our instructors are, they cannot teach everything there is to know in 6-hours. It is our assumption that the person in the class has already studied the manual. Field experience and taking classes helps, but nothing replaces the need to study. There may be more than one way to do things in the field, but the only thing that can be tested is what is in the manual.

3. **The number of people taking the exam with less than 1-year experience has gone up.** It seems as though the first thing a dealer says when he hires a new employee is "go and get certified". Trying to pass the exam without field experience is difficult. Our best candidates have 1-2 years' experience in the field before they take the exam.

#### Review & Exam Full Day Schedule:

Arrive at location at 7:45AM

Six-hour review begins at 8AM

Two breaks and lunch will be provided

At approximately 2:30PM-3PM, the two and a half-hour Exam will begin--no breaks during Exam

*We reserve the right to cancel any class if minimum required attendance is not met.*

## 2017 NFI Review & Exam Dates & Locations

### Bedford, NH

GAS - Monday, May 1

PELLET - Tuesday, May 2

WOOD - Wednesday, May 3

Country Inn & Suites

(603) 666-4600

250 S River Rd, Bedford, NH 03110

\*Negotiated room rate of \$89/night is valid until April 21

**Registration CLOSED**

### King of Prussia, PA

Wednesday, June 7 - All Fuel Types

Radisson Hotel Valley Forge

(610) 337-2000

1160 First Ave, King of Prussia, PA 19406

\*Negotiated room rate of \$105/night is valid until May 19

**Class registration deadline: May 26**

### Albany, NY

Wednesday, July 19 - All Fuel Types

Radisson Hotel

(518) 458-7250

205 Wolf Rd, Albany, NY 12205

\*Negotiated room rate of \$95/night is valid until June 25

**Class registration deadline: July 9**

**\*Hotel accommodations to be made by attendee. Contact the host hotel directly and reference the "MAHPBA NFI Group Rate" for discount.**

**Manuals are shipped upon registration**

Rev: 5/11/17



Affiliates of the Hearth,  
Patio & Barbecue  
Association

New England & New York

[nehpbpa.org](http://nehpbpa.org)



Hearth, Patio & Barbecue Association

Delaware, Maryland, New Jersey,  
Pennsylvania & DC

[mahpbpa.org](http://mahpbpa.org)



## 2017 Regional Training

## Gas / Pellet / Wood



Hearth, Patio & Barbecue Association





# 2017 NFI Registration Form GAS / PELLET / WOOD Certification

Business Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Company Email Address: \_\_\_\_\_

How would you like to receive confirmation?  Email  Fax

Please enter correct NFI Option Code(s) below for each attendee/event.

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### Cancellation/Change Policy

Please email any cancellations or change requests to [admin@mahpba.org](mailto:admin@mahpba.org) or [admin@nehpba.org](mailto:admin@nehpba.org)

There will be a partial refund (minus the manual cost, if applicable) if request is received within 7 business days of class date; 6 business days or less will incur a \$50 cancel or change fee.

**NO-SHOWS will be charged \$100 per class**

Student/Attendee Name/Title	Email Address
Example: John Public, Installer	john@yourcompany.com

GAS NFI Reviews & Exams (5th Edition Manual)				PELLET NFI Reviews & Exams (5th Edition Manual)				WOOD NFI Reviews & Exams (5th Edition Manual)			
Manuals Only	5/1/17 Bedford, NH	6/7/17 King of Prussia, PA	7/19/17 Albany, NY	Manuals Only	5/2/17 Bedford, NH	6/7/17 King of Prussia, PA	7/19/17 Albany, NY	Manuals Only	5/3/17 Bedford, NH	6/7/17 King of Prussia, PA	7/19/17 Albany, NY
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**PAYMENT OPTIONS:** Enclosed please find my check made payable to either NEHPBA or MAHPBA for \$\_\_\_\_\_

Visa  M/C  Discover

Charge \$\_\_\_\_\_ to our credit card below(\$).

Card #: \_\_\_\_\_

Exp Date (MM/YY): \_\_\_\_/\_\_\_\_ CVV: \_\_\_\_

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Signature: \_\_\_\_\_

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**Mail to:** 904 Hanover Street, Suite 3  
 Manchester, NH 03104

**Fax:** (603) 669-2741 or (877) 334-0748

**Email:** [education@nehpba.org](mailto:education@nehpba.org) or [education@mahpba.org](mailto:education@mahpba.org)

Please contact us with any questions or to register/order!

**NEHPBA (603) 669-2740 or MAHPBA (603) 669-2744  
 Ext 5#**

### Site Reviews are only available through your local affiliates...Join Today!

These codes to correspond with attendee & location.

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7N	NEW Student: Manual/Online & Site Review/Exam Materials: Printed & PDF		\$499	
6R	Renewal*/Retest** : Manual/Online & Site Reviews/Exam Materials: Printed <b>OR</b> PDF (circle one)		\$349	
7R	Renewal*/Retest** : Manual/Online & Site Reviews/Exam Materials: Printed & PDF		\$399	

\*Renewal: for those who are currently certified and need to renew.  
 \*\*Retest: for those who failed the exam in the past 13 months.

Code	Print and/or PDF Manuals Enter Codes Under Manual Only Above	QTY	Price/ Each	Total
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	NEW Student: Manual, Online Review/Exam Materials: Printed & PDF			
	Renewal*/Retest** : Manual/Online Review/Exam Materials: Printed <b>OR</b> PDF (circle one)			
	Renewal*/Retest** : Manual/Online Review/Exam Materials: Printed & PDF			
All prices include shipping from Arlington, VA (2-3 days) Overnight shipment is available for some locations (please call to confirm). These charges will be no less than \$40.			TOTAL	

Use this form or register online at: [nehpba.org](http://nehpba.org) (Members located in New England & NY) OR [mahpba.org](http://mahpba.org) (Members located in DC, DE, MD, NJ & PA)

Regardless of class location, use your respective affiliate's website to register or purchase materials.

(§) We cannot accept credit card payment information by email. We shall have no liability for any losses related to credit card information included in email messages.

We reserve the right to cancel any class if minimum required attendance is not met.