

READ and STUDY

the Reference Manual & Online Review!

PLEASE NOTE: Review of these materials will greatly enhance your chance of passing the exam. The review sessions are planned only as a review of the expanded manual content.

NFI POLICY MANUAL - Log onto nficertified.org and select 'NFI Policy Manual' for further information; and an outline of the exams and expectations of the examinee.

****No Registrations will be accepted less than 10 days prior to event****

1. People are deciding to take the exam at the last minute. The probability of passing the exam goes down dramatically if you haven't prepared properly. The HPB Education Foundation will shut down their Partner Event portion of their website 10-days prior to any scheduled event, which prevents any processing of registrations by the affiliate.

2. The six hour review class is simply that...a review. As good as our instructors are, they cannot teach everything there is to know in six hours. It is our assumption that the person in the class has already studied the manual & online review for at least 10 hours. Field experience and taking classes helps, but nothing replaces the need to study. There may be more than one way to do things in the field, but the only thing that can be tested is what is in the manual.

3. The number of people taking the exam with less than one year experience has gone up. It seems as though the first thing a dealer says when he hires a new employee is "go and get certified". Trying to pass the exam without field experience is difficult. Our best candidates have at least one to two years' experience in the field before they take the exam.

For any specific questions regarding NFI and your certification, please contact NFI directly at (703) 524-8030 or visit nficertified.org

Review & Exam Full Day Schedule:

Arrive at location at 7:45AM

Six-hour review begins at 8AM

Two breaks and lunch will be provided

At approximately 2:30PM-3PM, the two and a half-hour Exam will begin--no breaks during Exam

We reserve the right to cancel any class if minimum required attendance is not met.

2018 NFI Review & Exam Dates & Locations

Albany, NY

Wednesday, May 23, 2018 - All Fuel Types

The Desmond Hotel

(800) 448-3500

660 Albany Shaker Rd, Albany, NY 12211

Class registration deadline: May 11, 2018

King of Prussia, PA

Wednesday, June 6, 2018 - All Fuel Types

Radisson Hotel Valley Forge

(610) 337-2000

1160 First Ave, King of Prussia, PA 19406

Class registration deadline: May 25, 2018

Online reviews and manuals (if ordered) are sent upon registration

Rules & Regulations:

(see NFI Policy Manual on nficertified.org for full details)

- A new student who attends accredited CEU classes within seven (7) days **prior** to taking and passing the NFI exam may earn CEUs at those courses as long as they sign in at the classes (leaving the NFI ID field blank); i.e., *Attend & sign into Annual Meeting classes then attend the NFI Review & Exam immediately following Annual Meeting.*
- All qualifying CEUs must be earned **prior** to the expiration date of the current certification(s) being renewed.
- Attending an NFI site "Review Class Only" for CEUs can only be used **ONCE** during a three-year period.
- "Review Class Only" registrants must be currently NFI certified and must stay until review class ends.
- Current/Renew/Re-test eligibility will be confirmed with NFI before processing your registration.

Regional Training



Gas/Pellet/Wood Certification

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Association



New England & New York

nehpbpa.org



Delaware, Maryland, New
Jersey, Pennsylvania & DC

mahpbpa.org

New this year!

**Review Class Only for
current NFI certified
persons...earn 6
technical CEUs at a
great price!**





2018 NFI Registration Form

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Business Name: _____
 Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: _____ Fax: _____
 Company Email Address: _____

Please enter the correct
 NFI Option Code(s) for each
 attendee/event.
 Current/Renewal*/Retest**
 eligibility will be confirmed with NFI
 in order to receive discount.

GAS		PELLET		WOOD	
NFI Reviews & Exams (5th Edition Manual)		NFI Reviews & Exams (5th Edition Manual)		NFI Reviews & Exams (5th Edition Manual)	
5/23/18 Albany, NY	6/6/18 King of Prussia, PA	5/23/18 Albany, NY	6/6/18 King of Prussia, PA	5/23/18 Albany, NY	6/6/18 King of Prussia, PA
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Student/Attendee Name/Title	Email Address
Example: John Q. Public Jr, Installer	johnjr@yourcompany.com

PAYMENT OPTIONS: Enclosed please find our check made payable to either NEHPBA (NY) or MAHPBA (PA) for \$_____

Visa MasterCard Discover

Charge \$_____ to our credit card below(\$):

Card #: _____

Exp Date (MM/YY): ____/____ CVV: ____

Name on Card: _____

Signature: _____

Site Reviews are only available through your local affiliates...Join Today!

Enter codes to correspond with attendee, fuel type & location above.

Code	Enter Codes Under Location(s) Above	QTY	Price/Each	Total
RC	New Option! Review Class Only (includes lunch). For current NFI Certified persons (earn 6 Technical NFI CEUs!)		\$99	
5N	NEW Student: Online & Site Reviews/Exam (no manual)		\$349	
5R	Renewal*/Retest***: Online & Site Reviews/Exam (no manual)		\$269	
6N	NEW Student: Manual/Online & Site Reviews/Exam Materials: Printed OR PDF (circle one)		\$449	
7N	NEW Student: Manual/Online & Site Review/Exam Materials: Printed & PDF		\$499	
6R	Renewal*/Retest***: Manual/Online & Site Reviews/Exam Materials: Printed OR PDF (circle one)		\$349	
7R	Renewal*/Retest***: Manual/Online & Site Reviews/Exam Materials: Printed & PDF		\$399	
	*Renewal: for those who are currently certified and need to renew. **Retest: for those who failed the exam in the past 13 months.		Total	

Cancellation/Change Policy

Please email any cancellations or change requests to education@mahpba.org or education@nehpba.org

There will be a partial refund (minus the manual cost, if applicable) if request is received within 7 business days of class date; 6 business days or less will incur a \$50 cancel or change fee.

NO-SHOWS will be charged \$100 per class

Billing ZIP if different than address: _____

Mail: 904 Hanover St Ste 3, Manchester, NH 03104

Fax: (603) 669-2741 or (877) 334-0748

Email: education@nehpba.org or education@mahpba.org

Please contact us with any questions or to register by phone:

NEHPBA (603) 669-2740 or MAHPBA (603) 669-2744
 Ext 102

nehpba.org/education (Members located in New England & NY) OR mahpba.org/education (Members located in DC, DE, MD, NJ & PA)

To register use this form or online at the web addresses above.

We reserve the right to cancel any class if minimum required attendance is not met. In that case, refunds will be in full (minus the manual cost, if applicable)

(\$) We cannot accept credit card payment information by email. We shall have no liability for any losses related to credit card information included in email messages.