

Read the reference manual!

READ and STUDY the Reference Manual!

PLEASE NOTE: Review of these materials will greatly enhance your chance of passing the exam. The review sessions are planned only as a review of the expanded manual content.

NFI POLICY MANUAL - Log onto nficertified.org and select 'NFI Policy Manual' for further information; and an outline of the exams and expectations of the examinee.

****No Registrations will be accepted less than 10 days prior to event****

1. **People are deciding to take the exam at the last minute.** The probability of passing the exam goes down dramatically if you haven't prepared properly. The HPB Education Foundation will shut down their Partner Event portion of their website 10-days prior to any scheduled event, which prevents any processing of MAHPBA/NEHPBA registrations.

2. **The 6-hour review class is simply that...a review.** As good as our instructors are, they cannot teach everything there is to know in 6-hours. It is our assumption that the person in the class has already studied the manual. Field experience and taking classes helps, but nothing replaces the need to study. There may be more than one way to do things in the field, but the only thing that can be tested is what is in the manual.

3. **The number of people taking the exam with less than 1-year experience has gone up.** It seems as though the first thing a dealer says when he hires a new employee is "go and get certified". Trying to pass the exam without field experience is difficult. Our best candidates have 1-2 years' experience in the field before they take the exam.

Review & Exam Full Day Schedule:

Arrive at location at 7:45AM

Six-hour review begins at 8AM

Two breaks and lunch will be provided

At approximately 2:30PM-3PM, the two and a half-hour Exam will begin--no breaks during Exam

We reserve the right to cancel any class if minimum required attendance is not met.

2017 NFI Review & Exam Dates & Locations

Bedford, NH

GAS - Monday, May 1

PELLET - Tuesday, May 2

WOOD - Wednesday, May 3

Country Inn & Suites

(603) 666-4600

250 S River Rd, Bedford, NH 03110

*Negotiated room rate of \$89/night is valid until April 21

Registration CLOSED

King of Prussia, PA

Wednesday, June 7 - All Fuel Types

Radisson Hotel Valley Forge

(610) 337-2000

1160 First Ave, King of Prussia, PA 19406

*Negotiated room rate of \$105/night is valid until May 19

Registration CLOSED

Albany, NY

Thursday, July 19 - All Fuel Types

Radisson Hotel

(518) 458-7250

205 Wolf Rd, Albany, NY 12205

*Negotiated room rate of \$95/night is valid until June 25

Class registration deadline: July 9

***Hotel accommodations to be made by attendee. Contact the host hotel directly and reference the "MAHPBA NFI Group Rate" for discount.**

Manuals are shipped upon registration

Rev: 5/26/17



Affiliates of the Hearth,
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Pennsylvania & DC

mahpba.org



New England & New York

nehpba.org



Regional Training 2017

Gas / Pellet / Wood





2017 NFI Registration Form GAS / PELLET / WOOD Certification

Business Name: _____
 Street Address: _____
 City: _____ State: _____ Zip Code: _____
 Phone: _____ Fax: _____
 Company Email Address: _____

How would you like to receive confirmation? Email Fax

Please enter correct NFI Option Code(s) below for each attendee/event.

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Cancellation/Change Policy
 Please email any cancellations or change requests to admin@mahpba.org or admin@nehpba.org
 There will be a partial refund (minus the manual cost, if applicable) if request is received within 7 business days of class date; 6 business days or less will incur a \$50 cancel or change fee.
NO-SHOWS will be charged \$100 per class

Student/Attendee Name/Title	Email Address
Example: John Public, Installer	john@yourcompany.com

GAS NFI Reviews & Exams (5th Edition Manual)				PELLET NFI Reviews & Exams (5th Edition Manual)				WOOD NFI Reviews & Exams (5th Edition Manual)			
Manuals Only	5/1/17 Bedford, NH	6/7/17 King of Prussia, PA	7/19/17 Albany, NY	Manuals Only	5/2/17 Bedford, NH	6/7/17 King of Prussia, PA	7/19/17 Albany, NY	Manuals Only	5/3/17 Bedford, NH	6/7/17 King of Prussia, PA	7/19/17 Albany, NY
1M	C	C			C	C	5N		C	C	
	L	L			L	L			L	L	
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	S	S			S	S			S	S	
	E	E			E	E			E	E	
	D	D			D	D			D	D	

PAYMENT OPTIONS: Enclosed please find my check made payable to either MAHPBA or NEHPBA for \$_____

Visa M/C Discover

Charge \$_____ to our credit card below(\$).

Card #: _____

Exp Date (MM/YY): ____/____ CVV: ____

Name on Card: _____

Signature: _____

Billing ZIP if different than address: _____

Mail to: 904 Hanover Street, Suite 3
 Manchester, NH 03104

Fax: (603) 669-2741 or (877) 334-0748

Email: education@mahpba.org or education@nehpba.org

Please contact us with any questions or to register/order!

MAHPBA (603) 669-2744 or NEHPBA (603) 669-2740
 Ext 5#

Site Reviews are only available through your local affiliates...Join Today!

These codes to correspond with attendee & location.

Code	Site Review Enter Codes Under Location(s) Above	QTY	Price/ Each	Total
5N	NEW Student: Online & Site Reviews/Exam		\$349	
5R	Renewal*/Retest***: Online & Site Reviews/Exam		\$269	
6N	NEW Student: Manual/Online & Site Reviews/Exam Materials: Printed OR PDF (circle one)		\$449	
7N	NEW Student: Manual/Online & Site Review/Exam Materials: Printed & PDF		\$499	
6R	Renewal*/Retest***: Manual/Online & Site Reviews/Exam Materials: Printed OR PDF (circle one)		\$349	
7R	Renewal*/Retest***: Manual/Online & Site Reviews/Exam Materials: Printed & PDF		\$399	

*Renewal: for those who are currently certified and need to renew.
 **Retest: for those who failed the exam in the past 13 months.

Code	Print and/or PDF Manuals Enter Codes Under Manual Only Above	QTY	Price/ Each	Total
1M	Manual Only - Printed OR PDF (circle one)		\$139	
2M	Manual Only - Printed & PDF		\$189	
	NEW Student: Online Review/Exam			For these options: Visit nfcertified.org Call (703) 524-8030 Ext 129 Email info@nfcertified.org
	Renewal*/Retest***: Online Review/Exam			
	NEW Student: Manual, Online Review/Exam Materials: Printed OR PDF (circle one)			
	NEW Student: Manual, Online Review/Exam Materials: Printed & PDF			
	Renewal*/Retest***: Manual/Online Review/Exam Materials: Printed OR PDF (circle one)			
	Renewal*/Retest***: Manual/Online Review/Exam Materials: Printed & PDF			
All prices include shipping from Arlington, VA (2-3 days) Overnight shipment is available for some locations (please call to confirm). These charges will be no less than \$40.				TOTAL

Use this form or register online at: mahpba.org (Members located in DC, DE, MD, NJ & PA) OR nehpba.org (Members located in New England & NY)

Regardless of class location, use your respective affiliate's website to register or purchase materials.

(§) We cannot accept credit card payment information by email. We shall have no liability for any losses related to credit card information included in email messages.

We reserve the right to cancel any class if minimum required attendance is not met.