



2019 BHHBA
SPRING PARADE OF HOMES
NEW CONSTRUCTION
CONTRACT

Parade Dates: May 4 & 5, 2019
Saturday 9 am - 5 pm & Sunday 11 am - 5 pm

Early Registration DUE BY: March 8, 2019 by 4:00pm

Register with completed contract & payment in full by
March 8, 2019 at 4:00 pm & you will be entered in a
raffle drawing for a One Free
Entry for the 2019 Fall Parade of Homes.

FINAL CONTRACTS DUE BY: March 21, 2019 by NOON!

2019 BHHBA
SPRING PARADE OF HOMES
NEW CONSTRUCTION
CONTRACT ENCLOSED

3121 W Chicago St
Rapid City, SD 57702



PARADE OF HOMES GUIDELINES

MISSION STATEMENT: The Parade of Homes is dedicated to promoting home ownership and the promotion of local craftsmen through the use of progressive home designs, coupled with the use of innovative products and ideas, resulting in a positive image of home builders to the community.

1. The intent of the Builder in showing a house in the Parade of Homes must be to display his best work for the price range of product entered.

2. House can be built on speculation, a model home, or a presold custom home. All houses must be newly constructed within the past year. A Builder may enter his personal home if it has been finished in the past two years, and has never been entered in a Parade.

3. All homes must be on their own titled lot and must rest on a continuous block, wood or concrete perimeter foundation. They must have a pitched or shingled roof, residential siding, and have a width of no less than 24 feet.

4. The Parade of Homes Committee reserves the right to review and/or limit the total number of houses in the Parade.

5. Each Builder will be required to pay an entry fee for each house entered. A late fee will be charged for homes registered after the deadline. The entry fee and deadline dates will be determined by the Parade of Homes Committee.

6. Once a house is completed it may not be entered more than once in a Parade event, with exceptions determined by the Parade of Homes Committee.

7. Builder agrees at Builder's expense to carry and maintain adequate liability insurance and will provide proof of insurance to the Black Hills Home Builders Association prior to the event.

8. Each Builder is requested to provide names of all suppliers and subcontractors who are providing materials or services to the homes. It is requested that the Builder give serious consideration, priority and preference to using subcontractors and suppliers who are members of the Black Hills Home Builders Association.

9. It is the Builder's responsibility to have his home open and manned during official Parade hours. In the event the Builder does not have his home open during scheduled hours, the committee has the privilege of opening his home for public display without liability. Builder will be responsible to lock his home each night, but not before the official closing hours. Builders are required to represent their house.

10. Homes entered in the Parade of Homes that are fully completed must include, but are not limited to, installation of carpet, countertops, plumbing and lighting fixtures, interior trim work, exterior dirt work and yard grading. Those homes not complete will be designated as such in any Parade publication.

11. Builders are encouraged to have their Parade house decorated and furnished in at least the living area. The minimum living area is interpreted to mean the living room, the dining room, family room, one bedroom (preferably the master bedroom) and kitchen.

12. Homes entered in the Spring or Fall Parades shall have a shingled roof and windows installed. Builder agrees to the following safety guidelines.

- a. Permanent or temporary safety rails will be placed on open sides of stairways, landings, porches and decks.
- b. Access will be prevented to areas that may be unsafe or hazardous.
- c. All unsafe or hazardous materials will be stored in areas not accessible to the public.
- d. All wiring and outlets accessible to the public should be turned off at the panel box or installed properly to eliminate shock hazards.
- e. There must be a sidewalk or temporary walk way leading to the entry of the house.
- f. There will be no construction going on during the Parade hours.
- g. Homes must have drywall installed.
- h. Permanent heat must be installed and in working order.

Builder Initials: _____

13. The house should be of excellent exterior design appeal.

14. The Builder is encouraged to use new and innovative products.

15. The Builder agrees to remove the trash and building debris and thoroughly clean up the entire property prior to the opening day.

16. There shall be an admission charge as established by the Parade of Homes Committee. Black Hills Home Builders Association will furnish volunteers to collect this admission charge. **It is the Builders responsibility to furnish a table, chairs, and a restroom for the volunteers.** At no time will the parade home be open to the public without charging during parade hours.

Builder Initials: _____

17. During the Parade of Homes, Builders are not only representing themselves but the Black Hills Home Builders Association as well. No inappropriate behavior (including offensive language or alcohol consumption) will be tolerated.

18. Noncompliance with Parade guidelines may result in loss of participation privileges in future Parades.

Each participating Builder will be required to sign an application and participation agreement for entry and pay their entry fee on or before the deadline.

I agree to follow the Parade of Homes Guidelines:

Builder Signature

Is the sale price of your home at or below \$250,200.00? Affordable Homes Discount!!!

The Parade of Homes is a great outlet for all Builders to showcase their work - large or small, entry level to multi-million dollar homes - all homes are very important to the success of each Parade of Homes. To encourage our Builders to enter their homes in the Parade, the Parade of Homes Committee would like to extend an "Affordable Homes Discount" to Builders whose homes sale price qualifies for South Dakota Housing first time home buyer financing. **BHHBA members may enter their home at the discounted rate of \$400** (a \$100 savings!) if your actual sales price (including the lot) is at or below the SD Housing financing amount of \$250,200. The "Affordable Home" entry rate for **Builders who are not BHHBA members is \$700.**

ONE-TIME RE-ENTRY

If you have a home that was entered in either the 2018 Spring or Fall Parade of Homes that has not sold and has been viewed in a Parade only ONCE before, you are eligible for a one time re-entry for the 2019 Spring or Fall Parade of Homes. The cost will be full price.

The BHHBA 2019 Spring Parade of Homes is fast approaching. We are looking forward to another successful Parade and we hope that you will join us by entering your home(s) in this year's Parade.

It is very important that any homes being entered into the Parade meet all the guidelines outlined in the contract, with a strong emphasis placed on homes being drywalled. Builders, PLEASE make sure your home will be to this stage of construction.

Often the Builders need to estimate their stage of construction because of the guide book deadline, but we ask that you work with a conservative estimate as many Parade goers do not appreciate driving long distances to a home that is in the framing stage. The agreement specifically states that the home **MUST** be drywalled. The level of completion will be indicated on your builder page.

Level 1 is "turn-key finished"

Level 2 will indicate the home is still under construction, but is at least through the drywall stage.

Remember, all homes **MUST** have rest room facilities available for the volunteer at your home, and permanent heat must be installed and working.

Please remember you, as the Builder, must be present at the Parade home during the hours of the show. If you are unable to represent your home, you must have a Builder Representative present at all times. This person should be knowledgeable of all aspects of the home and be able to answer questions about the building process.

During the Parade of Homes, Builders are not only representing themselves, but the Black Hills Home Builders Association as well. No inappropriate behavior (including offensive language or alcohol consumption) will be tolerated.

Enclosed in this mailing you will find all the information you need to enter your home(s).

1. APPLICATION FOR ENTRY

- Please complete this application and pay particular attention to the price range, which is the cost of the home **WITHOUT THE LOT**. We need this information to group the homes in price categories.
- Front elevation is required. You may submit a black and white

or full color line drawing, artist rendition or a 5 x 7 photo.

This photo must be a professionally printed or digital photo (minimum of 300 dpi or highest resolution available on your camera). The quality of picture and information submitted will directly affect the quality of your page!

- Builder photograph is necessary. BHHBA will take your picture free of charge for the book if you do not have one.
- Company logo (300 dpi or higher)
- Builder/company profile. This information provides the public the most up to date information about you and your company.

2. FEATURES OF THE HOME

This form allows the BHHBA to better describe your home to the public. Please take the time to fill this section out as accurately and as completely as possible.

3. PARTICIPATION AGREEMENT

This form must be completed and signed in order to enter a home in the Parade.

4. PARADE GUIDELINES

The guidelines are the rules that the Parade of Homes Committee will follow for this event. Deviation from Parade of Homes guidelines may result in suspension of Parade of Homes privileges.

5. INSURANCE

An insurance certificate is required for participation in the Parade of Homes. It **MUST** accompany your entry.

We look forward to another outstanding Parade of Homes! Please feel free to contact the office at 605-348-7850 with any questions you might have regarding the Parade.

Regards,
Justynne Carsten
BHHBA Event Director

Jeff Weidenbach
Weidenbach Brothers Construction
2019 Parade of Homes Committee Chair

PLEASE INITIAL:

_____ I understand I CANNOT host an open house at my Parade home and I cannot allow a realtor representing me or my business to hold an open house in conjunction with the Parade. Everyone who enters my home will be charged the Parade entrance fee of \$5.00.

PARTICIPATION AGREEMENT

This Participation Agreement is entered into this _____ day of _____, 2019 by and between the Black Hills Home Builders Association (BHHBA) and _____ (Builder).

Entry Fees

**Member
\$500**

**Non Member
\$800**

*Other discounts available below:

The purpose of this Participation Agreement is for the mutual understanding of said Builder and the BHHBA for the showing of a house(s) in the 2018 Spring Parade of Homes.

The Builder agrees that the house(s) entered in said Parade shall conform to the rules and regulations established by the Parade of Homes Policy Committee for the 2018 Spring Parade of Homes, a copy of which is attached hereto and made part of this agreement.

The BHHBA Member Builder agrees to pay an entry fee of \$500.00 for the 1st house entered. A discount of \$100.00 is given off each additional home if multiple homes are entered in the Parade (excluding homes that qualify for the "Affordable Housing Discount"). Builders who are not BHHBA Members will pay an entry fee of \$800.00. No multiple home discount is given to Builders who are not BHHBA Members.

Builders who are not BHHBA Members, and who have never had a Parade Home before, are eligible for a one time only discount of \$300. Registration fee for these builders will match the Member rate of \$500.

Builder shall forfeit the registration fee if he withdraws his entry after March 21, 2019.

You are eligible for the "Affordable Homes Discount" if the selling price of your home is listed at or below \$250,200.00. Entry fee is \$400.00 for a member and \$700.00 for a non-member. That is a savings of \$100.00! Actual sale price must include the lot to qualify for this discount, and does not apply for categorization of homes within the book. The categorization price is based on "house only" price, excluding the lot cost. This price has been established by using the South Dakota Housing first time home buyers loan limits. **The Multiple Home Discount does not apply to the "Affordable Homes Discount."**

The BHHBA agrees that all entry fees shall be used for the purpose of producing and promoting the Parade of Homes to insure public attendance to the greatest extent possible. All methods of Parade of Homes promotion shall be determined by the Black Hills Home Builders Association.

Builder agrees to have his house(s) open for public showing during the published times of the Parade of Homes. The Builder agrees that the Builder or an employee of the Builders company MUST be present during all Parade hours. NON COMPLIANCE WILL RESULT IN LOSS OF PRIVILEGE TO PARTICIPATE IN FUTURE PARADES! None of the Builders employees, family, Builders agents nor their employees shall be eligible for any drawings for prizes which may be part of the overall Parade of Homes production. Builder agrees to cooperate with the BHHBA representative or volunteer in selling and taking tickets for entry in the Builders house during the Parade of Homes dates.

Each Builder will be required to submit to the Parade of Homes Committee for publication: a house drawing and description, a builder story, a list of suppliers and subcontractors and a sales price.

The undersigned Builder agrees to indemnify and hold harmless the BHHBA, its Board of Directors, its agents and employees and the Parade of Homes Committee from any claims, causes of action or judgements of any kind which may be made against any or all of them arising out of the undersigned participation in the BHHBA 2019 Spring Parade of Homes. This indemnification agreement includes, without limitation, claims for bodily injury, death, damage or loss of personal property, breach of warranty, breach of contract, copyright infringement or conversion, or from any financial loss sustained by participation in the 2019 Spring Parade of Homes and claims arising out of the acts of subcontractors or agents of any profession employed by the Builder.

Violation of Parade of Homes rules and guidelines may result in suspension of future Parade of Homes privileges.

The address of the house entered in the 2019 Spring Parade of Homes is:

1. _____

By signing here the Builder agrees to strictly adhere to the foregoing agreement and Parade of Homes guidelines.

Signed this _____ day of _____, 2019

Builder Company Name

Signature

Your Initials are also Required on the Parade Guidelines Page.

Initial _____ I certify this price to be true and accurate.

APPLICATION FOR ENTRY

The information listed below will be used in the tour guide book for the Parade of Homes. Please be as accurate and specific in your description as possible. (Fill out an entry form for each home.)

Company Name: _____

Builder Name: _____

Builder Address: _____

Phone: _____ Fax: _____

Cell: _____ Email: _____

Website: _____

Please circle any information you do not want published.

PARADE ENTRY INFORMATION

Street address: _____

City: _____

House is: For Sale/Selling Price: \$ _____ Presold Spec Home Builders Personal Home

Price WITHOUT the lot cost: \$ _____ Cost of Lot _____

**These are only used by BHHBA to separate homes within the page of the guidebook.

Level 1 - Turnkey Complete Level 2 - At least through the drywall stage

Number of Bedrooms: _____ Number of Bathrooms: _____ Number of Garage Stalls: _____

Construction: 2 x 4 2 x 6 Panel Other: _____

Finished Square Feet: _____ Total Square Feet: _____

Please include all levels of the home,
finished or unfinished in this number.

Please fill out, complete and return the following items with your contract for your builder page:

1. A list of features in the home.
2. Front elevation drawing of the home digital photo (minimum 300 dpi)
3. Builder or company profile: New (enclosed) Please use copy on file
4. Photograph of Builder: New (enclosed) Please use copy on file
5. Company logo: New (enclosed) Please use copy on file
6. Liability insurance: New (enclosed)

I am interested in having my Parade Home be a stop for the Parade tour bus on the Friday before the Parade*:

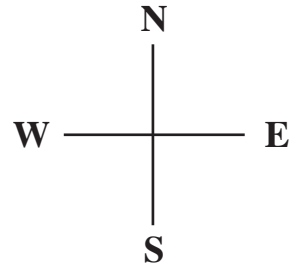
Yes No *Due to time constraints, the BHHBA may not use your house for the bus tour even if you check Yes. The bus tour is limited to Member Builder Parade houses only.

Yes No *Due to time constraints, the BHHBA would like to know if you are interested in being the featured home. The featured home includes your home on the front cover and pictures on the Welcome to the Parade Page inside of the Parade of Homes Guidebook, for \$1,000.

**PLEASE USE THIS AREA TO DRAW A
MAP TO YOUR PARADE HOME.**

THIS MUST BE DONE FOR YOUR APPLICATION TO BE ACCEPTED!

YOU MAY ALSO/INSTEAD ATTACH A PRINTED MAP.



Specific Directions to Parade Home: _____

2019 Spring Parade of Homes Builder Checklist

Deadline March 21, 2019

Emailed to: events@blackhillshomebuilders.com

1. A list of features in the home
2. Front elevation drawing of the home digital photo (minimum 300 dpi)
3. Builder or company profile
4. Photograph of Builder
5. Company logo
6. Liability insurance

WEEK BEFORE PARADE:

1. Pick Up Builder Signs from BHHBA Office (3121 W. Chicago St. Rapid City, SD)
2. Pick Up Directional Signs from BHHBA Office
3. RSVP for the Parade Bus

PARADE WEEKEND:

1. Builder or Builder Representative must be present at all homes the ENTIRE WEEKEND
2. Table and Chairs for volunteers
3. Working Bathroom
4. Volunteers need to be placed in a heated, indoor environment out of the elements

WEEK AFTER PARADE:

1. Return builder and directional signs to BHHBA Office



Remodeled Homes Can Also be
showcased in the Spring Parade of
Homes Contact the BHHBA
Office with any questions
605-348-7850